

MINUTES of Euxton Parish Council Full Council Meeting held on 20 November 2025 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present:	Cllr K Reed (Chairman)	Cllr A Oddy	Cllr D Maltman
	Cllr B Duckworth	Cllr A Riggott	Cllr G Vickers
	Cllr P Fellows	Cllr D Rigg	Cllr B Williamson
	Cllr I Hamer	Cllr V Thornhill	Cllr J Williamson
	Cllr E Jones	Cllr C Turner	

Residents: 5
Clerks: D Platt, L Hardman

Apologies

Cllr P Morton, R Peers, S Walker.

Declarations of Interest and Dispensation Considerations

No declarations.

Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on 16 October 2025 were agreed to be an accurate record to be signed by the Chairman with the adjustment to the attendance list moving Cllr Oddy to apologies.

Public Participation

Cllr H Tune attended the meeting to tender her resignation to Council. Helen was wished well and thanked for her service.

Statutory Business

5.1 Councillor vacancies

A vacancy was declared.

5.2 Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

995 – Bin 1 sentence

992 – 2 and 2a sentences

983 – Sentence C1

956 – list of alternative poles – as if there is a genuine need for an additional pole

1059 – Condition request the building cannot be used for accommodation

1058 - The application does not appear to have sufficient car parking spaces for a mixed sport/retail facility. The players and the incoming players could occupy the 28 proposed car parking spaces. It does not take account of the staff or delicatessen customers. The proposed use of the first floor is not described in the application.

947 – sentences C, Bin 1, B2c & di

Resolved: Members agreed with the responses and required actions detailed above.

Financial Items

6.1 Approve Expenditure list for this month and any submitted after the agenda.

Resolved: Council approved the listed expenditures.

6.2 Receive finance reports circulated.

Resolved: Council received the reports.

6.3 Appoint Internal Auditor for year end 31 March 2026

Resolved: Council appointed JDH Business Services for the Audit for the year ending 31 March 2026 for the fee of £469 + vat.

Clerk reported on correspondence received from the Insurers that the outstanding insurance claim had been settled.

A Members raised a query on the insurance, which, due to there being an outstanding claim Council could not go out for quotation, now this has been settled Council can go out to tender for next years provision.

Review the Memorial Policy

Resolved: Council reviewed the policy and with the updating on availability for seats on the Millennium Green the policy was approved.

8. Receive the Policy List and consider what needs reviewing

Members reviewed the list and requested the Grant Policy be reviewed next and along with the policy a historic list of grants supplied be available for Councillors.

9. Matters for Information

Cllr AR reported on the Lancashire County Council meeting regarding LGR and its preferred 2 Unitary option.

Lights at Packsaddle which were hit by a HGV – he had been working with LCC Highways to ensure safety there and improve signage along the A49 and more early warnings for HGVs.

Reminded about the request for seats on the Mossfield land.

Cllr MT reported damage by surface water over the path along the river and would send location and photos to the Clerk to report.

Cllrs EJ & KR had been to the LALC Chorley Area Committee and listened to the CEO for Chorley presenting on Chorley's preferred LGR option.

Exclusion of Press and Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Resolved: It was agreed by Council to exclude the press and public.

Chair updated on a Personnel Committee meeting held on 18 November and the report it considered for the van options and decision to purchase a van, signwriting and tow bar.

Chairman declared the meeting closed.

APPENDIX 1 – Expenditure list (item 6.1)

Euxton Parish Council

20 November 2025 (2025 - 2026)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Salaries	20/11/2025 - 20/11/2025				Confidential			12,292.73		12,292.73
306	General Office	03/11/2025		UTB (Current)		Website & Emails	Easywesbites Limited	S	75.90	15.18	91.08
307	General Office	03/11/2025		UTB (Current)		Mobile contracts	EE Mobile	S	100.28	20.06	120.34
308	General Office	03/11/2025		UTB (Current)		HR software	Starboard Systems Ltd (Sci	S	55.00	11.00	66.00
309	Premises (office)	03/11/2025		UTB (Current)		Office rent	Chorley Business & Techno	S	396.34	79.27	475.61
310	Pension	10/11/2025		UTB (Current)		Pensions payment	Peoples Partnership	E	345.44		345.44
311	Utility bills	18/11/2025		UTB (Current)		Electricity Pavilion	SSE Energy	L	125.06	6.25	131.31
312	Amenity/Open space RRM	20/11/2025		UTB (Current)		Hardware	C & W Berry Ltd	S	130.96	26.19	157.15
313	Training (staff)	20/11/2025		UTB (Current)		Training	Lancashire Assoc. Local Co	E	900.00		900.00
314	Amenity/Open space RRM	20/11/2025		UTB (Current)		Signage/Safety	Lancashire County Council	Z	1,078.27		1,078.27
314	Grant (LCC Orchard)	20/11/2025		UTB (Current)		Signage/Safety	Lancashire County Council	Z	192.53		192.53
315	General Office	20/11/2025		RBS (Debit)		Bank charges	Royal Bank of Scotland	X	3.50		3.50
316	All Purposes Committee	20/11/2025		UTB (Current)		Signage/Safety	Elan City Ltd	S	2,439.99	488.00	2,927.99
317	Grants	20/11/2025		UTB (Current)		Grant	Signcraft	S	1,250.00	250.00	1,500.00
318	War Memorial	09/11/2025		RBS (Debit)		Grant	Tesco	E	45.00		45.00
319	Amenity/Open space RRM	20/11/2025		UTB (Current)		Fuel	Tesco	S	37.59	7.52	45.11
320	Amenity/Open space RRM	20/11/2025		UTB (Current)		Hardware	Sharrocks	S	59.58	11.92	71.50
321	Allotment expenditure	20/11/2025		UTB (Current)		Allotment works	The National Allot. Soc.	E	98.00		98.00
322	General Office	19/11/2025		UTB (Current)		Telecoms	British Telecoms Ltd (BT)	S	152.78	30.56	183.34
323	WFH	20/11/2025		UTB (Current)		Salaries	E1	E	13.00		13.00
323	Mileage	20/11/2025		UTB (Current)		Salaries	E1	E	20.70		20.70
324	Mileage	20/11/2025		UTB (Current)		Salaries	E10	E	142.65		142.65
325	Mileage	20/11/2025		UTB (Current)		Salaries	E11	E	9.90		9.90
326	Mileage	20/11/2025		UTB (Current)		Salaries	E3	E	45.00		45.00
327	Mileage	20/11/2025		UTB (Current)		Salaries	E5	E	58.95		58.95
328	WFH	20/11/2025		UTB (Current)		Salaries	E8	E	13.00		13.00
328	Mileage	20/11/2025		UTB (Current)		Salaries	E8	E	13.50		13.50
329	Mileage	20/11/2025		UTB (Current)		Salaries	E9	E	70.65		70.65
331	Allotment expenditure	20/11/2025		UTB (Current)		Allotment works	The National Allot. Soc.	E	84.00		84.00
Total									20,250.30	945.95	21,196.25